

## SECOND SEMESTER

Part – III– Foundation Course 4 (CSS-1)

## COMMUNICATION AND SOFT SKILLS – I

Time : Two hours

Maximum : 50 marks

(No additional sheet will be supplied)

1. (a) Fill in the blanks with suitable prefixes/suffixes given in brackets. (10 × ½ = 5)

- (i) logic \_\_\_\_\_  
 (ii) grade \_\_\_\_\_  
 (iii) examin \_\_\_\_\_  
 (iv) \_\_\_\_\_ comfort  
 (v) \_\_\_\_\_ capable  
 (vi) important \_\_\_\_\_  
 (vii) \_\_\_\_\_ employment  
 (viii) bio \_\_\_\_\_  
 (ix) leader \_\_\_\_\_  
 (x) nation \_\_\_\_\_

(up, ee, in, cal, dis, un, al, logy, ance, ship)

(b) Fill in the blanks with suitable forms of words as given in the brackets. (6 × ½ = 3)

- (i) The goal of the nation is to make India \_\_\_\_\_ in any field.(power)  
 (ii) He recovered his health \_\_\_\_\_. (speed)  
 (iii) The doctor showed much \_\_\_\_\_. (patient)  
 (iv) There is no \_\_\_\_\_ in solving this problem.(difficult)  
 (v) Language reflects \_\_\_\_\_ of thought.(clear)  
 (vi) He is suffering from \_\_\_\_\_ (acid)

(c) Match the following words: (4 × ½ = 2)

- |                |     |            |
|----------------|-----|------------|
| (i) Bullock    | ( ) | (1) table  |
| (ii) Step      | ( ) | (2) mat    |
| (iii) Dressing | ( ) | (3) cart   |
| (iv) Door      | ( ) | (4) mother |

2. (a) Fill in the blanks with appropriate analogies. (6 × ½ = 3)
- (i) Book : read :: Television : \_\_\_\_\_  
(watch, see, look, view)
- (ii) Violence : Cruel :: Kindness : \_\_\_\_\_  
(emotion, feeling, love, hatred)
- (iii) Professor : University :: \_\_\_\_\_ : hospital  
(scavenger, doctor, student, singer)
- (iv) Food : Eat :: Water : \_\_\_\_\_  
(drink, smell, hear, taste)
- (v) Fish : water :: board : \_\_\_\_\_  
(boys, class, girls, table)
- (vi) Fire : hot :: \_\_\_\_\_ : cold  
(banana, stone, table, ice)
- (b) Match the following meanings with their one word substitutes. (4 × ½ = 2)
- (i) Facsimile ( ) (1) study of birds
- (ii) Ornithology ( ) (2) an exact copy
- (iii) Misanthrope ( ) (3) one who compiles dictionary
- (iv) Lexicographer ( ) (4) one who hates mankind
- (c) Choose the suitable words. (5 × 1 = 5)
- (i) We need \_\_\_\_\_ (peace/piece) of mind.
- (ii) Please \_\_\_\_\_ (check/cheque) the luggage.
- (iii) Everyone has to \_\_\_\_\_ (die/dye) one day.
- (iv) He is suffering from a dangerous \_\_\_\_\_ (disease/decease)
- (v) He has a \_\_\_\_\_ (right/rite) to vote.
3. (a) Fill in the blanks choosing proper synonyms /antonyms. (6 × ½ = 3)
- (i) Attract × \_\_\_\_\_ (repel, declare, start)
- (ii) Surplus × \_\_\_\_\_ (incident, deficit, prohibition)
- (iii) Barren × \_\_\_\_\_ (plain, fertile, lazy)
- (iv) Show = \_\_\_\_\_ (pack, display, receive)
- (v) Forbid = \_\_\_\_\_ (hate, ban, join)
- (vi) Obstacle = \_\_\_\_\_ (hindrance, fresh, strange)
- (b) Find the appropriate phrasal verb for the following: (4 × ½ = 2)
- (i) The Chief Minister met the Governor last year.
- (ii) Hari is searching for his lost purse.
- (iii) We have to avoid smoking for good health.
- (iv) Johnson wants to become rich by any method.  
(give up, by hook or crook, called on, look for)

- (c) Choose the correct form of the verb. (5 × 1 = 5)
- (i) The lady in the car \_\_\_\_\_ like your mother. (look/looks)
  - (ii) Most of the milk \_\_\_\_\_ gone. (is/are)
  - (iii) One of the flowers \_\_\_\_\_ withered. (has/have)
  - (iv) Either Ram or Shyam \_\_\_\_\_ coming today. (is/are)
  - (v) Here \_\_\_\_\_ the newspaper. (is/are)

4. (a) Fill in the blanks using right articles/prepositions (5 × 1 = 5)
- (i) I spoke to \_\_\_\_\_ university student.
  - (ii) Mr. David is \_\_\_\_\_ European.
  - (iii) \_\_\_\_\_ Ganga is a holy river.
  - (iv) \_\_\_\_\_ cow is a useful animal.
  - (v) Mr. Raju is \_\_\_\_\_ efficient officer.

- (b) Complete the sentences using can/may/might/could/should (5 × 1 = 5)
- (i) You \_\_\_\_\_ drink this. This is poison.
  - (ii) \_\_\_\_\_ you drive a car fast.
  - (iii) You \_\_\_\_\_ lend me your book if you like.
  - (iv) I \_\_\_\_\_ not understand your lecture.
  - (v) \_\_\_\_\_ the king live long.

5. Answer any FIVE of the following: (5 × 2 = 10)
- (a) Give tips for effective listening.
  - (b) What is meant by skimming?
  - (c) Explain active listening.
  - (d) Explain briefly extensive reading.
  - (e) What do you mean by intensive reading?
  - (f) Write a short note on scanning.
  - (g) What are the barriers to effective listening?
  - (h) What are the qualities of a good listener?